

Professional Ensemble Librarian Internship List: Summer 2010

Summer Music Festivals

Japan

Pacific Music Festival

Number of positions	Chief librarian plus varying number of assistants
Responsibilities	English and Japanese fluency important for assistant librarians; inquire with festival for other duties
Length	Chief librarian's contract from March to September, length of assistant positions arranged with chief librarian
Remuneration	Transportation to Japan/accommodation can be arranged; salary negotiated with chief librarian
Application Details	audition@pmf.jp, Tel: +81-11-242-2211, Fax: +81-11-242-1687

U.S.A.

Aspen

Number of positions	Library team of 7
Responsibilities	There are 5 orchestras at Aspen. Each orchestra has its own librarian responsible for music preparation, concert duty, assistance with day-to-day library operations (bowings, customer service, photocopying, sorting music, fixing errata etc.). One librarian is an assistant. One librarian runs the chamber music library.
Length	Length 9 week summer festival plus one week before the festival begins and a few days following
Remuneration	Stipend plus furnished housing
Application Details	Resume plus interview
Contact details	http://aspenmusic.hrmdirect.com/employment/view.php?reg=14444&

Professional Ensemble Librarian Internship List: Summer 2010

Brevard

Number of positions	3, Head Librarian and 2 Assistant Librarians
Responsibilities	- Head: procure, prepare, and distribute all of the music materials needed for ensemble performances; maintain the Brevard Music Center's library of parts and scores; supervise two assistants and a staff of work-study students. - Assistants: prepare and distribute music materials under the direction of the Head Librarian.
Length	8 week summer festival
Remuneration	Head Librarian - \$4500; Assistant - \$2800
Application Details	http://www.brevardmusic.org/main/explore/organization/employment/
Contact details	Jason Posnock - Associate Artistic Administrator (jposnock@brevardmusic.org)

Professional Ensemble Librarian Internship List: Summer 2010

Chautauqua Music Festival

Number of positions	<p>2 orchestra librarians for the Chautauqua Symphony Orchestra (tenured orchestra)</p> <p>1 orchestra librarian for the Music School Festival Orchestra (student orchestra)</p> <p>1 choral librarian for the Chautauqua Department of Religion</p> <p>2 paid assistants for the Chautauqua Symphony Orchestra</p> <p>2 paid student assistantships for the Music School Festival Orchestra</p>
Responsibilities	<p>Librarians order or pull, prepare, distribute, collect and return music, and keep a historical record of each season's repertoire. Assistants prepare, distribute and collect music.</p>
Length	<p>All are seasonal positions paid during our season in the months of June, July, August and September. The two CSO orchestra librarians work during the "off season" months and paid for that work during the season.</p>
Remuneration	<p>All are paid. Student assistantships receive housing and meals as part of their acceptance into the summer music program. They are instrumentalists in the Music School Festival Orchestra and perform library work with pay.</p>
Application Details	<p>All are hired internally. CSO librarians/assistants are members of the orchestra. MSFO librarian is a string teacher; assistants are students. Choral librarian is hired from within the community. We have never advertised for any of these positions.</p>
Contact details	<p>Marty W. Merkley, VP and Director of Programming P.O. 28 Chautauqua NY 14722 716-357-6217 (T), mmerkley@ciweb.org</p>

Professional Ensemble Librarian Internship List: Summer 2010

Eastern Music Festival

Number of positions	1 Assistant Librarian (non-playing) 1 or 2 Music Library interns chosen from Festival Orchestra 2nd Violin or cello
Responsibilities	http://www.easternmusicfestival.org/interndescriptions.php#mli
Length	5 week festival
Remuneration	\$950 minimum room and board, option for private study
Application Details	http://www.easternmusicfestival.org/interndescriptions.php#mli
Contact Details	Send information to : Summer Employment, Eastern Music Festival, P.O. Box 22026, Greensboro, NC, 27420, ATTN: Nana Wolfe-Hill

Grant Park Symphony

Number of positions	1 intern and 1 assistant.
Responsibilities	Each person has the same general responsibilities, Responsibilities include bowing and marking of parts, fixing errata, making practice parts and extra scores, sorting music into and out of folders, handling rehearsal and concert duty, and so on.
Length	The internship is for 15 weeks; the assistant position is usually for less time.
Remuneration	The intern makes about \$9/hour, for a 40 hour week. The assistant usually works fewer than 40 hours/week, and makes \$10-15/hr. There are no benefits. The intern must have a summer address within the Chicago city limits.
Application Details	The application for library intern is posted on the Grant Park website.
Contact details	http://www.grantparkmusicfestival.com

Professional Ensemble Librarian Internship List: Summer 2010

Interlochen Arts Camp

Number of positions	7
Responsibilities	<p>Position Purpose: To serve the music needs of Interlochen campers (high school, intermediate, junior), faculty, staff, and alumni participating in large performing ensembles (band, choir, orchestra, etc.) during 6-week arts camp.</p> <p>Essential Job Functions: Duties include distributing music for large performing groups, photocopying, marking string parts, repairing and filing music. Program includes a 3-day learning intensive covering the basics of performing ensemble librarianship. Each ensemble librarian will be responsible for all music preparation and distribution for their assigned ensembles and must participate in a team environment.</p> <p>Other Job Duties: Participate as part of management team with daily ensemble rehearsals.</p>
Length	a little over 7 weeks
Remuneration	\$1,175 includes free room and board
Application Details	http://library.interlochen.org/rooms/MusicLib/IAC10/ELTP.htm

Marlboro Music

Number of positions	1
Responsibilities	Assists the head librarian in preparing music for weekly rehearsal groups, preparing concert programs, ordering and cataloguing newly-ordered music, and maintaining the music library which has a collection of some 6,000 chamber music scores.
Length	7-8 weeks
Remuneration	Weekly stipend plus a room on campus and all meals
Application Details	http://www.marlbormusic.org , or call David at 212-581-5197

Professional Ensemble Librarian Internship List: Summer 2010

Music Academy of the West

Number of positions	1 Music/Orchestra Librarian
Responsibilities	Day-to-day operational functions of the library: research, acquire, and prepare orchestra music and chamber music in consultation with faculty and guest conductors; administer library circulation; maintain library database; assist students and faculty with reference materials.
Length	Summer availability
Remuneration	Housing, meals, stipend commensurate with experience, round-trip travel to Santa Barbara, CA
Application Details	Advertised on MOLA website
Contact details	Music Academy of the West 1070 Fairway Road Santa Barbara, CA 93108-2899 Ph: 805.969.4726 http://www.musicacademy.org/

National Repertory Orchestra

Number of positions	1 Assistant Librarian, 1 Intern
Responsibilities	Both positions share the day-to-day operational functions of the library: bowings, rehearsal duty, photocopying, music repair, catalog maintenance, customer service, music inventory, etc.
Length	9-10 weeks from early June until early August
Remuneration	Housing, weekly food allowance and travel stipend. Assistant librarian also receives a stipend.
Application Details	Advertise on our website (www.nromusic.com) as well as through LAO, MOLA, and emails to major conservatories/universities. Applications accepted beginning in early January and the positions close when filled or by mid-February, whichever comes first. Applicants may send a cover letter, resume and list of 3 current references to Karen for consideration.
Contact details	Karen Munnely, NRO Artistic and Operations Director, karen@nromusic.com , 970-453-5825

Professional Ensemble Librarian Internship List: Summer 2010

Tanglewood Music Festival

Number of positions	1 fellowship per summer
Responsibilities	Under the guidance of the BSO Principal Librarian, Marshall Burlingame, and the TMC Orchestra Librarians, the Orchestra Library Fellow will work with some of the world's most important conductors (in 2010 these will include James Levine, Stefan Asbury, Rafael Frübeck de Burgos, Seiji Ozawa, and Robert Spano), preparing materials for the TMCO and for conducting and instrumental classes. They will also attend seminars on music acquisition and preparation, and may occasionally be asked to help with music preparation for BSO performances at Tanglewood.
Length	June 25 to August 17
Remuneration	The TMC Orchestra Library Fellow resides at Miss Hall's School with the other TMC Fellows. There is no stipend, however most expenses are covered. The estimated out-of-pocket expense for Fellows attending the TMC is \$750 to \$1000.
Application Details	Library applicants must submit an application form and \$70 fee online. Supporting materials must be received by Feb. 12, 2010. Finalists will be contacted for interviews, in person wherever possible, after the application deadline. Finalists will also be asked to complete a bowing sample, the instructions for which will be provided. Applicants for the Tanglewood Music Center orchestra library fellowship must be at least 18 years old.
Contact details	Contact Details http://www.bso.org